

# PRODUCT TECHNICIAN – PART TIME

## What we do

Krownlab is recognized for its innovative, world-class architectural hardware. Our award-winning products are American-made, developed and assembled in our NW Industrial headquarters, and shipped worldwide. Learn more at [Krownlab.com](http://Krownlab.com).

## Job Description

Product Technicians are involved in the on-site quality assessment, assembly, packaging, and shipping of the company's products. Product Technicians are also involved in a limited amount of modification of metal parts. The position follows defined work methods and practices safe work habits to ensure the work is performed efficiently and safely. This is a physically active job that will require lots of standing.

## Covid

Krownlab is a highly Covid-careful work environment and will continue to be so until vaccination roll-out is completed. Application process will include Covid screening. Pending future Oregon legislation, Krownlab will require Covid-19 vaccination of applicable workers.

## Key Responsibilities

- Product assembly, packaging, and crating.
- Coordinating shipment of products.
- Receiving and Quality Assessment of manufactured parts.
- Maintaining a clean, safe, and highly organized work environment.

## Core Competencies

- Detail Oriented: You have a keen eye for details but you don't get lost in them.
- Organized: You are **highly** organized, and therefore understand the need to constantly focus on this.
- Maker and Tinkerer: You are mechanically inclined and have an interest in - and an understanding of - how things work.
- Time Management: You are dependable and have the ability to work efficiently to stay on task and schedule.
- Highly Adaptable: You can shift gears without losing momentum and are able to work within business scheduling needs.
- Self-Starter: You are able to take initiative in order to manage your time and successfully perform your work.
- Positive: You are positive, honorable, and self-aware. You embrace challenges and find ways to improve outcomes.
- Teamwork: You can successfully operate independently and in a group. You bring energy and seek team engagement.
- Prompt and Reliable: You are on time and ready to begin work when the day starts.

## Top Requirements

- Ability to lift 60 lbs. with assistance and able to utilize fine motor skills for prolonged periods of time.
- Experience with shipping software in general - and FedEx and freight brokers in particular - is a big plus.
- Ability to read and understand dimensional drawings, and able to communicate fluently in English.
- General high level of comfort around tools, and can safely operate pallet jacks, ladders, utility knives, and other equipment like torque wrenches, heat sealers, tape guns, metal chop saws, drill presses, and other production equipment.
- High level of comfort with mobile phone operating systems, and web interface is required.

## Why You'll Love Working Here

- Fun-loving, **hardworking**, and professional [work environment](#) with high expectations.
- Friendly, small, and highly motivated team in a beautiful creative office environment.
- Flexible hours, competitive pay and performance bonus plan.
- Personal Time Off accrual and availability starting first date of hire.
- Comprehensive benefit package available after 12 months of employment, including:
  - Retirement saving plan with employer match.
  - Optional and affordable health, dental, vision and life insurance.

## Position

This is a part-time position, approximately 20-30 hrs./week, with potential increase towards 40 hrs./week as demand increases. Company hours are Monday through Friday from 8:30am to 5:30pm. Starting compensation range is \$14.50-15.50/hr. depending upon skill level. 3-month full compensation range is \$15.00-17.00/hr. with additional pay raises over time.

## Contact

Interested? Email your resume and a cover letter to [HR@Krownlab.com](mailto:HR@Krownlab.com) with the subject line "Product Technician". We look forward to hearing from you!